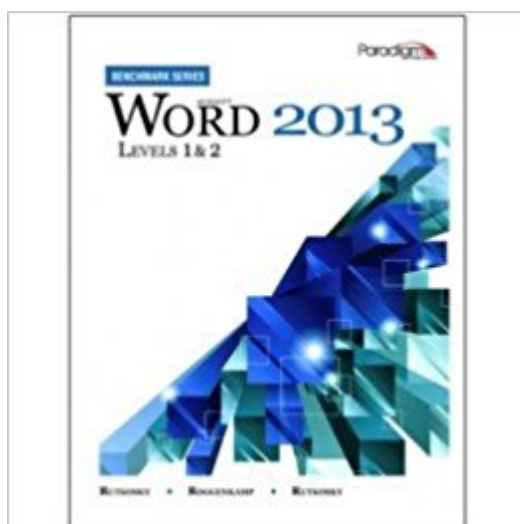


The book was found

Microsoft Word 2013: Levels 1 And 2: Text With Data Files (Benchmark Series)



Synopsis

With Paradigm's new Benchmark Series: Microsoft Word 2013 Levels 1 and 2, students build mastery skill level in the Word 2013 application. Its project-based approach creates a realistic context for learning practical skills. Key Features* A graduated, three-level approach to mastering Microsoft Office 2013 applications.* Teaches key skills for using Windows 8 and Internet Explorer 10.* Mentoring instructional style guides students step-by-step in creating letters, reports, research papers, brochures, newsletters, and other documents.* Case study assessments at chapter and unit levels test students' abilities to solve problems independently.

Book Information

Series: Benchmark Series

Spiral-bound: 752 pages

Publisher: EMC Paradigm,US (July 30, 2013)

Language: English

ISBN-10: 0763853860

ISBN-13: 978-0763853860

Product Dimensions: 8.5 x 1.3 x 11 inches

Shipping Weight: 3.2 pounds

Average Customer Review: 4.2 out of 5 starsÂ Â See all reviewsÂ (26 customer reviews)

Best Sellers Rank: #120,360 in Books (See Top 100 in Books) #36 inÂ Books > Computers & Technology > Software > Microsoft > Microsoft Word #38 inÂ Books > Computers & Technology > Software > Word Processing

Customer Reviews

I ordered a new copy of this book (Microsoft Word 2013: Levels 1 and 2: Text with Data Files) on July 27, 2016 and received it eight days later on August 04, 2016. It did come with the Data Files CD and was shrink wrapped as advertised. I haven't started class yet, so I haven't actually used it, but it is exactly what is on my required book list. Thank you.

Keep in mind that the publisher has a website and has offered the student files free. Try www.paradigmcollege.net/BenchmarkWord13 for example of a M/S Word text. Good luck!

This item was purchased as used. I was concerned that the review would not be accurate. It was completely as described. Not one mark on it, CD was unopened and it was in excellent condition.

Arrived as promised with paid 2 day shipping. I am very pleased and would order from them again.

my book didnt come with the cd. so it was a waste for me because i could not even do my homework

The book is on OK condition, unfortunately the CD that was included, and that contains the materials for all of the projects was not the correct CD. I was lucky that my teacher had an extra one for me to use.

I have spent one year on this book and I found so many things that can help me with my computer skills, I really recommend this book to every one , who work in a office or any student that needs to make school projects .

Well I supposed I ought to start reading reviews before I buy stuff online, because if I had I would've realized the negative reviews stating that this book didn't come with the necessary CD that has all the data files for the book assignments, and I wouldn't be having to try and find just the CD so I can do my homework.. Thanks. Not thanks,

Everything I need just for my class. Brand spanking new. Only thing I didn't like was how long it took to get the book shipped to me. That was a little ridiculous. Thank God my Professor posted the first three chapters of this book online, or I would have had a few late assignments.

[Download to continue reading...](#)

Microsoft Word 2013: Levels 1 and 2: Text with Data Files (Benchmark Series) Microsoft Excel 2013: Levels 1 and 2: Text with Data Files (Benchmark Series) Microsoft Powerpt. 2010: Benchmark.. - With CD (Benchmark Series) GO! with Microsoft PowerPoint 2013 Brief, GO! with Microsoft Excel 2013 Brief, GO! with Microsoft Access 2013 Brief Office 2016 For Beginners- The PERFECT Guide on Microsoft Office: Including Microsoft Excel Microsoft PowerPoint Microsoft Word Microsoft Access and more! Data Analytics: Practical Data Analysis and Statistical Guide to Transform and Evolve Any Business. Leveraging the Power of Data Analytics, Data ... (Hacking Freedom and Data Driven) (Volume 2) Data Analytics: What Every Business Must Know About Big Data And Data Science (Data Analytics for Business, Predictive Analysis, Big Data) Microsoft PowerPoint 2013 (Benchmark) Analytics: Data Science, Data Analysis and Predictive Analytics for Business (Algorithms, Business Intelligence, Statistical Analysis, Decision Analysis, Business

Analytics, Data Mining, Big Data) The Book of Judges: Word for Word Bible Comic: World English Bible Translation (The Word for Word Bible Comic) The Book of Ruth: Word for Word Bible Comic: World English Bible Translation (The Word for Word Bible Comic) Keyboarding and Word Processing, Complete Course, Lessons 1-110: Microsoft Word 2013: College Keyboarding Enhanced Microsoft Office 2013: Introductory (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft Excel 2013: Comprehensive (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft PowerPoint 2013: Comprehensive (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft Access 2013: Comprehensive (Microsoft Office 2013 Enhanced Editions) How to Do Everything Microsoft SharePoint 2013: Microsoft SharePoint 2013 Exam Ref 70-331 Core Solutions of Microsoft SharePoint Server 2013 (MCSE): Core Solutions of Microsoft SharePoint Server 2013 Top Secret Files: The Civil War: Spies, Secret Missions, and Hidden Facts from the Civil War (Top Secret Files of History) The Teaching Files: Interventional: Expert Consult - Online and Print, 1e (Teaching Files in Radiology)

[Dmca](#)